



Summer Youth Employment Training Program July 2009 – September 2009

FACT SHEET FOR PARTICIPATING WORKSITES

What organizations may serve as worksites for the Program?

Non-profit, for-profit and public sector organizations with offices located in the cities of Long Beach, Torrance, Signal Hill, and Lomita may serve as worksites for the Program.

What is the cost to participate and who will provide insurance?

There is no cost to participate as a worksite; The Youth Opportunity Center (YOC) will provide liability and compensation insurance. This is a paid summer employment program for youth in which the YOC will coordinate payroll on behalf of the worksites and participating youth.

Why should my organization participate?

- Creates a candidate pool for future hiring
- Enhances functions of your organization by providing extra peoplepower
- Creates a way for employees to “give back” to the community
- Strengthens relationships with youth in the community

What is the time period for the Program and how many hours do youth work?

Youth are expected to begin their assignments with participating worksites the week of July 6 and work until August 31. Youth may work up to a maximum of 200 hours at the worksite.

How will I know if I am getting a qualified youth worker?

Youth in the Program range in age from 14-24 years of age and will participate in a program orientation and a Work-Readiness Training/Credential program prior to, or, while placed at a work site.

Will youth receive job coaching while assigned to my organization?

Yes, youth will be provided job coaching by case management staff assigned to work with each youth. However, participating worksites are also asked to provide job coaching to youth as needed and in support of the youth's work experience.

How will the youth benefit from the Program?

- Provides work experience and strengthens background in areas of interest
- Creates a springboard to academic or career choices
- Provides a “real life” experience with a short term commitment
- Provides potential work-related references and future work opportunities

In what type of positions may youth work?

- Clerical/Customer Service Assistants, File and Inventory Clerks, Data Entry Clerks, Receptionists
- Recreational Aides, Food Service Workers
- Teacher Assistants and Tutors, Child Care Aides
- Landscape and Groundskeeper Assistants, Maintenance and Custodian Aides
- Marketing Assistants, Website Assistants and Research Aides
- Other positions as appropriate and providing youth with valuable work experience

How do I request youth for the summer?

Complete the online worksite request form at www.HireAYouth.com.

How can I obtain more information on the Program?

Worksites will be invited to a mandatory Worksite Supervisor Orientation for those worksites assigned a youth. If you have any questions please contact Lucius Martin at 562.570.4735 or lucius_martin@longbeach.gov.



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